



## The International Secretariat of Service Civil International is looking for a Communication and Campaign European Solidarity Corps volunteer!

**Where: SCI International Secretariat, Antwerp, Belgium**

**Period: 20 June 2022 – 19 June 2023**

**Title: Communication and Campaign ESC Volunteer**

SCI has been organising international volunteering projects for 100 years internationally, organising short-term voluntary projects (workcamps) as well as mid-term and long-term volunteering exchanges. SCI's vision is a world of peace, social justice and sustainable development, where all people live together with mutual respect and without recourse to any form of violence to solve conflicts. SCI's mission is to promote a culture of peace by organising international volunteering projects with local and global impact. The volunteer's work will support this mission.

The volunteer will be working on communication and awareness-raising activities, supporting the communication activities of the International Secretariat, as well as campaigns focused on international volunteering and peace. The placement requires creativity, a keen interest in communication work for NGOs and the ability (or interest in developing as a skill) to multitask. The Communication and Volunteer Coordinator will act as the direct supervisor and many of the projects will be done in collaboration, with strong support for self-initiative and innovative ideas.

The participant will work a total **30 hours a week** and will receive **2 free days per month** during the voluntary service.

### Tasks

The communication and campaign volunteer will largely work with the Communication and Volunteer Coordinator (CVC) on internal and external communication, with a specific focus on international volunteering, SCI values and storytelling. Tasks will include:

#### Communication Tasks (70%)

- Creating content online and offline for social media and publications;
- Coordinate and create the monthly E-zine newsletter as well as the bi-monthly internal newsletter;
- Update and maintain the international website, especially the Voices of volunteers and news;
- Coordinate some of the communication campaigns with the rest of the Movement;
- Communicate with branches and partner organisations to encourage them to share their experience after their activities, including feedback from participants in different formats: articles, podcasts, videos, ...;
- Contribute to the dissemination plan of the communication campaigns and activities, with freedom to suggest innovative communications methods or campaigns;
- Support the development of donor relations;
- Update internal platforms and address list.



### Front-end website design and video editing (20%)

- Editing videos and other media for our online learning platform;
- Work together with the CVC and the tech coordinator to improve the design of the new long-term volunteering platform.

### Other (10%)

- A personal project agreed upon with the PO;
- Share the general work of the office, such as answering telephone calls, filing, joining office meetings, and any other general office tasks that arise;
- Other tasks as they may arise.

## **Who are we looking for?**

A candidate aged between 18 -30, from a country participating in the [European Solidarity Corps](#), who has:

- An interest in the topics of human rights, solidarity, volunteering and intercultural dialogue and who is eager to contribute to SCI's mission of promoting a culture of peace;
- An interest in learning the practical side of communication and promotion in an international NGO;
- Passion and knowledge in using social media tools;
- Strong interest in video creation and editing;
- An interest in increasing graphic design skills in software such as Indesign and Canva and website design with Wordpress;
- Good English language skills (spoken and written) and interest in learning basic Dutch;
- Creativity and self-initiative;
- Interest to help, learn and share, to work in a busy international office, to multitask and to work in teams.

## **What do we offer you?**

- A 12 months volunteer contract with Service Civil International's International Secretariat
- A monthly volunteer allowance of 380 EUR;
- A furnished room in an apartment with shared facilities (livingroom, kitchen, bathroom);
- Travel reimbursement for your travel between Antwerp and your place of residence at the beginning and at the end of your service (up to 275 EUR);
- A bike sharing card to explore the beautiful city of Antwerp;
- A personal mentor who will support you during your time in Belgium;
- CIGNA Health Insurance;
- Participation in international meetings (Exchange Platform Meeting, International Committee Meeting);
- Participation in an international workcamp.

**Starting date** would be 20 June 2022.



## **How to apply**

Send an email to [communication@sci.ngo](mailto:communication@sci.ngo), attaching your CV and a motivation letter in English.

**Deadline for applications: 18 May 2022.** Interviews will be held on 23, 24, 25 May 2022.